

Sample Diocesan Association Bylaws

BY-LAWS OF THE WASHINGTON EPISCOPAL CLERGY ASSOCIATION

(Adopted as Revised January, 1990)

I. PURPOSE

1. The purpose of the Washington Episcopal Clergy Association shall be to provide the opportunity for the clergy of the Diocese of Washington to come together on a regular basis, and to address the mutual concerns that grow out of their life and work; and
2. to provide an Association where professional standards can be formulated and discussed for the purpose of upgrading the work of ministry; and
3. to provide opportunity for mutual fellowship, support, and exchange of ideas.

II. MEMBERSHIP

The Washington Episcopal Clergy Association will be composed of those clergy canonically resident or licensed in the Diocese of Washington and seminarians in process towards ordination in the diocese of Washington; voting members will be members paying dues in one of the following categories:

- (a) Regular membership
- (b) Retired, Disabled, part-time employed, first year of ordination, Seminarians.

III. OFFICERS

1. The officers shall consist of President, Vice President, Secretary, and Treasurer, each elected for a two-year term. After serving not more than two consecutive terms in any combination of offices, officers are not eligible for election to any office or to membership on the Board for one year, with the exception of the president as noted below.
2. the Board of Directors shall consist of the officers and eight additional members; and in addition, the immediate Past President who shall serve for one term following the term of his/her office. Board members shall serve for a two-year term. The President shall be the presiding officer of the Board of Directors.

IV. MEETINGS

1. The regular meetings of the W.E.C.A. will be monthly (except June, July, and August). A quorum shall consist of a fifth of the full dues-paying members.
2. The Board of Directors may change the place of meeting and may call special meetings as necessary.
3. The Board of Directors will meet monthly (except July and August). Six members of the Board of Directors will constitute a quorum of the Board.

V. ELECTIONS & NOMINATING COMMITTEE

1. A Nominating Committee of not more than five and not less than three members shall be appointed by the President at the regular February meeting. It shall be the duty of the Nominating Committee to submit to the regular April meeting of W.E.C.A. at least one nomination, and not more than three, for each post to be filled. Nominees must be dues paying members of W.E.C.A. Nominations from the floor will be accepted.
2. Election of Officers and board members of the W.E.C.A. shall take place at the regular May meeting.
3. Elections shall be for a two-year period for Board Members and a two-year period for officers following the election at the regular May meeting of W.E.C.A. The election shall be by paper ballot with the Nominating Committee acting as tellers. At the end of the May meeting the new officers and Board Members shall take office.
4. After serving not more than two consecutive terms in any combination of offices, officers are not eligible for election to any office for one year. Board Members may be elected as officers, but are otherwise ineligible for reelection until one year shall have elapsed.

5. In the event of vacancies occurring the Board shall be authorized to fill such vacancy or vacancies until the next regular election is due to take place at the end of the two-year term. The individual filling an unexpired term on this basis shall be eligible for election to it for the next term.

VI. FINANCES

1. Prior to the September meeting the Board will send to the membership the Treasurer's Report together with the proposed dues and budget for the ensuing year.
2. The fiscal year shall run from September 1 through August 31.

VII. COMMITTEES

1. THE Committees and Task Forces shall be appointed by the President with the advice and consent of the Board of Directors.
2. The President may appoint special committees as occasion and necessity may require.

VIII. AMENDMENT OF BY-LAYS

These By-Laws may be amended at any regular meeting of the W.E.C.A. by majority vote of those present, provided that a quorum is present and provided that notice in writing of the proposed amendment has been circulated by mail to every member at least two weeks prior to the meeting at which the proposed amendment is to be voted upon.